

**RFQ for
Architectural/Engineering
Services Related to a Regional
Governmental Service Center**

Pre-submittal Conference

August 11, 2005

Potential Partners



Arizona Municipal
Water Users
Association
(AMWUA)

- Urban Water Policy
- Water Resource Management

■ **MEMBERS INCLUDE:**

- Chandler
- Gilbert
- Glendale
- Goodyear
- Mesa
- Peoria
- Phoenix
- Scottsdale
- Tempe



Metropolitan Planning
Organization
(MAG)

- Transportation Planning
- Human Services Planning
- Air Quality Planning
- Water Quality Planning
- Solid Waste Planning

■ **MEMBERS INCLUDE:**

- The 25 incorporated cities and towns in the Maricopa Region
- Three Indian Communities
- Maricopa County
- The Arizona Department of Transportation (ADOT)
- Citizen's Transportation Oversight Committee (CTOC)



Regional Public
Transportation
Authority
(RPTA)

- Transit Planning
- Regional Vanpool Program
- Regional Rideshare Program
- Trip Reduction Program

■ **MEMBERS INCLUDE:**

- Avondale
- Chandler
- El Mirage
- Fountain Hills
- Gilbert
- Glendale
- Goodyear
- Guadalupe
- Litchfield Park
- Mesa
- Paradise Valley
- Peoria
- Phoenix
- Scottsdale
- Sun City
- Surprise
- Tempe
- Tolleson



Valley
Metro
Rail
(VMR)

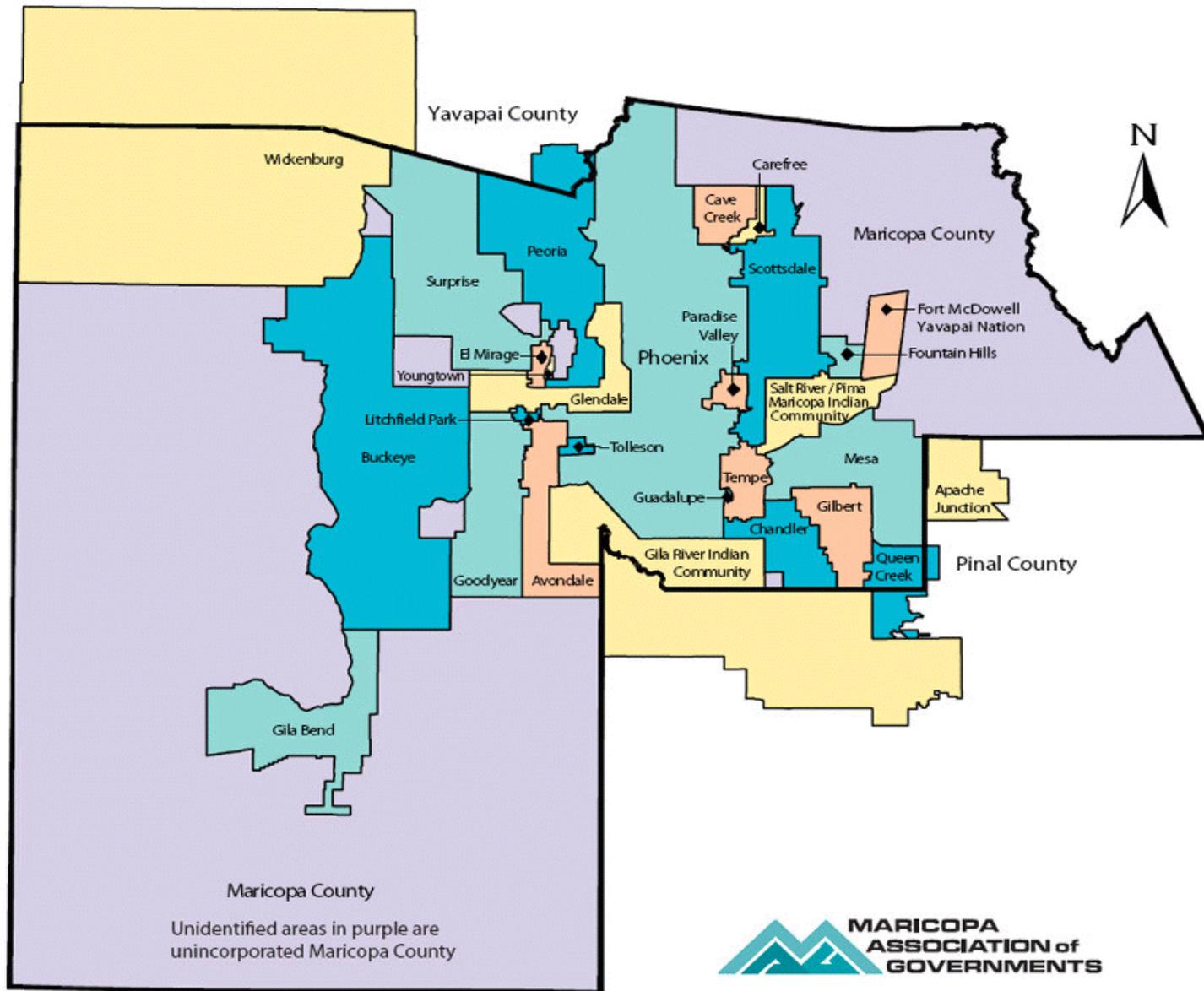
- Light Rail System

■ **MEMBERS INCLUDE:**

- Glendale
- Mesa
- Phoenix
- Tempe



MAG Membership



Unidentified areas in purple are unincorporated Maricopa County



Other Potential Partners

- **Other compatible, potential partners**
 - Affiliated with local government in Maricopa County
 - Tax-exempt status

Project Committee Process

- **Building Lease Working Group (BLWG)**
- **MAG Management Committee**
- **MAG Executive Committee**
- **MAG Regional Council**

Project Purpose

- **Local governments participate in four regional agencies that currently reside in separate locations throughout the Valley**
- **For the convenience and security of elected officials**
- **To provide optimal meeting room space and adequate parking**

Amendment to RFQ

- **The RFQ was revised on August 8, 2005 (revised RFQ is available on Web site)**
- **Amended to remove the Disadvantaged Business Enterprise (DBE) Program Requirements**
 - SOQ Content (page 6)
 - Appendix D

Introduction/Background

- **Architectural/Engineering Services for a Regional Governmental Service Center**
 - Phase I
 - Space needs analysis (projected to 2026)
 - Conceptual site/floor plan
 - Conceptual facilities budget (approx. 200,000 sf)
 - Siting studies
 - Must include region-wide accessibility
 - Easy accessibility to/from the facility
 - Phase II
 - Design and construction
 - Subject to a separate contract or contract amendment

Phase I

- Programming services necessary to prepare/complete a preliminary space program for multiple agencies
- Determine the size of building, including parking, total cost of project and land requirements
- Provide site surveys
- Recommend implementation plan, which will include prioritized sites and method of construction techniques
- Recommend other compatible, potential partners
- Anticipated to be completed in 3 to 4 months from the date of the notice to proceed
- Anticipated budget will be in the range of \$50,000 to \$100,000

Phase II

- The selected consultant may also be asked to perform some or all tasks related to Phase II
- Will be subject to the results of Phase I
- Show prior experience in a similar project
- Identify program approach and key people involved in this project
- Anticipate completion in 2008

Timeline

- **Ten (10) copies due on Friday, August 26, 2005 at 12:00 p.m. Mountain Standard Time**
- **Statement of Qualifications (SOQs) will be opened publicly and the names of each respondent submitting will be read at 12:01 p.m. on August 26, 2005**
- **Questions and answers from today's pre-submittal conference will be posted on www.mag.maricopa.gov/rfp.cms?item=5048**
- **A short list of firms may be selected to give presentations of their qualifications based upon the selection team's evaluations of the written SOQs -Thursday, September 8, 2005 at 8:30 a.m.**

Evaluation & Selection Process

- Evaluated based upon firm's approach to the project and the qualifications/experience of the firm and the project team on similar projects
- Evaluated on the preliminary schedule for completing the master plan (Phase II)
- May be selected to give presentations of their qualifications, program approach and appraisal of team directly involved in project
- 50 pages or less, including cover, cover letter, resumes, examples of prior projects completed and table of contents
- Address criteria in RFQ
- MAG Regional Council approval expected in September

Review of Project Stages

- **Preliminary space needs for multiple agencies**
 - Office
 - Media Studio
 - Parking
 - Meeting room
- **Other Potential Partners**
- **Conceptual facilities budget**
- **Conceptual Design**
- **Land Requirement/Site Surveys**
- **Recommendation and Implementation Plan**
- **Phase II**

Major Deadlines

- **August 26, 2005 at 12:00 p.m. - RFQ submittal**
- **September 8, 2005 at 8:30 a.m. - Interviews**
- **September 28, 2005 - Regional Council approval of consultant**
- **Phase I - Completed December 2005/January 2006 (3 to 4 month process)**
- **Phase II - Completion in 2008**



For more information

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