

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
STREET COMMITTEE

January 9, 2007
MAG Offices, Saguaro Conference Room
302 North First Avenue, Suite 200
Phoenix, Arizona 85003

MEMBERS ATTENDING

*Darryl Crossman, Litchfield Park, Chairman	Mitch Foy, Mesa
*Dianne Kresich, ADOT	Andrew Cooper, Jr., Paradise Valley
* Carnell Thurman, Avondale	* Chris Kmetty, Peoria
* Thomas Chelbanowski, Buckeye	* Christina Turner-Noteware, Phoenix
Sam Hanna for Dan Cook, Chandler	Don Noble, Queen Creek
* Lynn Farmer, Gila Bend	* Elaine Cabrera, Salt River Pima-Maricopa I.C.
Tony Rodriguez, Gila River Indian Community	John Lynch for Dave Meinhart, Scottsdale
Rick Allred, Gilbert	Brian Pirooz, Surprise
Dan Sherwood, Glendale	Shelly Seyler, Tempe
Don French, Goodyear	* Jason Earp, Tolleson
Jim Ricker, Guadalupe	* Jesse Mendez, Youngtown
* Chris Plumb, Maricopa County	

* Members neither present nor represented by Proxy

OTHERS PRESENT

Wade Ansell, Goodyear	Stephen Tate, MAG
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1. Call to Order

Mitch Foy acted as Chairman in the absence of Chairman Crossman. Acting Chairman Foy called the meeting to order at 1:17 p.m.

2. Approval of the November 14, 2006 Meeting Minutes

The minutes of the November 14, 2007 Street Committee were approved unanimously with the following two corrections:

- Brian Pirooz's first name in the minutes was correct to read as "Brian" rather than as "Brain."
- In Agenda Item 8, the phrase "He indicated that their was ample opportunity" was changed to read "He indicated that there was ample opportunity."

3. Call to the Audience

Mr. Dan Sherwood introduced Mr. Wade Ansell to the Committee and indicated that he anticipated that Mr. Ansell would become the Glendale representative on the Committee. Mr. John Lynch also introduced himself and indicated that he was sitting in for Dave Meinhart.

There were no members of the public at the meeting who expressed a desire to address the committee.

4. Transportation Programming Manager's Report

This item was not covered.

5. MAG Federally Funded Locally Sponsored Projects Development Status

Stephen Tate began his presentation by distributing a status report on MAG federally funded projects. He asked that members review the report and provide him with corrections after the meeting.

Mr. Tate then went on to briefly layout key deadlines and milestones that project sponsors must meet to obligate a MAG federally funded construction project for FY 2007. Key milestones include ADOT approved environmental, right-of-way and utilities clearances and for construction projects from non self-certified agencies, a complete set of ADOT approved plans, specifications and estimates.

As of the date of the meeting, member agencies should have begun the process to obligate FY 2007 federally funded projects. By March 1, 2007 member agencies are expected to provide written notice to MAG of all MAG federally funded projects they plan to defer to a later year. By that same date, they should have obtained or be very close to obtaining environmental clearances for their FY 2007 projects as projects that have not largely completed the environmental process by March 1, 2007 are unlikely to be obligate in FY 2007. By August 1, 2007, all paper work necessary to obtain necessary clearances and design approvals should be submitted to ADOT in final or near final form. In mid September 2007, the FHWA stops accepting applications for obligation and hence the Federal Fiscal Year is effectively closed.

6. Federal Fiscal Year 2006 Closeout

This item was not covered.

7. Reminder of Deferral Requests Deadline for MAG Federally Funded Projects

This item was included in the agenda to provide early notice to all voting and non voting members of early notice of the deadline for the submission of requests for the deferral of FY 2007 MAG federally funded projects.

At the meeting Mr. Tate indicated that requests for deferral of federally funded projects were due on March 1, 2007 and that MAG guidelines provided for the automatic approval of deferral requests for projects that had not previously been deferred.

A short discussion ensued. It was noted that deferral requests must be in writing, but that e-mail

transmittals were an adequate means of transmitting a deferral request. It was also noted that requests to use closeout funding are typically submitted in April.

8. FY 2007-2011 MAG TIP Locally Funded Program Development

Mr. Tate distributed a listing of locally sponsored, locally funded projects received by MAG for inclusion in the FY 2008-2012 MAG TIP. He noted that the listing was preliminary and was intended only to provide members with an opportunity to verify that MAG had received a copy of their updated data for inclusion in the FY 2008-2012 MAG TIP.

9. Certified Public Local Mileage Estimate

Mr. Tate gave a brief presentation. Each year, ADOT is required to develop an estimate of certified public mileage to be used by the US Department of Transportation for use in Federal transportation funding formulas. As part of this process, MAG and other regional organizations assist ADOT in gathering information on publically owned mileage for roadways that are federally functionally classified as local streets. These estimates are cross classified as urban/rural, donut area/non donut area, and by the type of urban areas they are located.

As both the Federal functional classifications and the areal breakdowns for which the estimate must be collected are typically not used by member agencies, MAG relies on changes in geographical information system coverages developed by Maricopa County to produce maps that depicts new linear features. These features are highlighted in red. Member agencies are requested to review these maps and indicate on the maps whether the new features in their boundaries are public roadways. A return date of February 2, 2007 was requested.

10. Highway Performance Management System (HPMS) Update

Mr. Tate briefed the Committee on HPMS. HPMS is federal roadway inventory database and modeling system developed by the Federal Highway Administration. It is used to prepare reports to the Congress, to provide national transportation statistics and to provide input into federal funding formulas.

Roadway sections in the database are divided into two major categories. The first, sample sections, are used to estimate vehicle miles of travel and to provide other information. ADOT is required to provide updates for sample section records. The second type of section, universe sections, are additional sections that are included in the database at the discretion of ADOT.

Mr. Tate indicated that MAG assists ADOT in collecting data for HPMS and briefly demonstrated a Microsoft Access application that MAG planned to use to distribute to MAG member agencies to collect HPMS data. The application focuses the update of HPMS to a small set of data fields and clearly identifies sections as either being universe or sample sections. Members were requested to update sample section data first and, at their discretion, to thereafter update universe section data. The updating of universe section data is optional.

Mr. Tate then indicated that the application would be placed on the MAG website and that he would e-mail members of the Committee a download link and password for the application. He requested

that members transmit updates to MAG by Friday, February 16, 2007.

11. Member Agency Update

No updates were provided by member of the Committee.

12. Adjournment

The meeting was adjourned at 1:47 p.m.