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January 20, 2009

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, January 27, 2009 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. If you are attending by videoconference, you must make arrangements with Steve Gross at MAG and your site coordinator by the Friday prior to the meeting. If you are attending via audio conference please contact Steve Gross at (602) 254-6300 at least one day prior to the meeting.

If you are driving, please park in the garage under the building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Heidi Pahl at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 14 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to three minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of December 9, 2008

4. 2035 MAG Projections

At the December 2008 MAG POPTAC meeting, members recommended approval of the Draft Extension of MAG 2007 Socioeconomic Projections to 2035 for Resident Population, Housing and Employment by Municipal Planning Area and Regional Analysis Zone. This draft was recommended for approval by Management Committee on January 14, 2009 and will be presented to MAG Regional Council on January 28. A status report will be provided.

5. Census 2010 Update

5a. 2010 Participant Statistical Areas Program

The 2010 Participant Statistical Areas Program (PSAP) provides an opportunity to provide input on revisions to Census geography including Census County Divisions, Census Designated Places, Census Tracts, and Block Groups. MAG is coordinating the Statistical Areas Program and staff will be serving as a

COMMITTEE ACTION REQUESTED

2. For information.

3. For information, discussion and approval of the minutes of December 9, 2008.

4. For information and discussion.

5a. For information and discussion.

liaison between MAG member agencies and the Census Bureau.

Since the December POPTAC meeting, member agencies have submitted PSAP materials, and MAG has entered jurisdictional changes to census tracts and block groups into the MAF TIGER Partnership Software (MTPS). Member agency review of their PSAP submittals is planned for February. An update will be provided.

5b. 2009 Boundary and Annexation Survey (BAS)

The Census Bureau has distributed its 2009 Boundary and Annexation Survey (BAS) to contacts of local jurisdictions for review and update. The BAS information is used when reporting the results of decennial and economic censuses and to support the American Community Survey and the Census Bureau Population Estimates Program. Maintaining correct boundaries through the BAS helps ensure that the appropriate population is assigned to each entity.

More information is available by calling 1-800-972-5651 or e-mailing geo.bas@census.gov.

Responses to the 2009 BAS are due to the Census Bureau by March 1, 2009. MAG will be holding a BAS Workshop January 28, 2009 at 10 a.m. in the Cholla room to coordinate the submission of annexations to the Bureau and provide technical support as needed. The MAG BAS contacts will have an opportunity to schedule time on January 28th in conjunction with coordinating jurisdictions. All annexation contacts will be invited to the BAS Workshop.

5c. Census 2010 Outreach and Complete Count Committee (CCC)

The City of Phoenix City Council approved nominations to the Phoenix Census 2010 CCC and confirmed members for their various subcommittees. Their first meeting is scheduled for February, 2009. An update will be provided

5b. For information and discussion.

5c. For information and discussion.

on the MAG “Count to ‘10” Census Outreach Group and on the the Phoenix Census 2010 CCC .

5d. Recruitment

The US Census Bureau is now recruiting for thousands of temporary jobs in Maricopa County. Workers will be hired in spring of 2009 and will be responsible for updating the Census Bureau’s address list. For more information about these jobs, residents can call 1-866-861-2010. Recruitment brochures will be distributed to meeting attendees. Please see Attachment One for electronic recruitment brochures.

5d. For information and discussion.

5e. Timeline

MAG staff is monitoring and working with the Census Bureau to ensure MAG member agencies are aware of and meet any deadlines to ensure an accurate and complete count. Please see Attachment Two for a draft Census 2010 timeline.

5e. For information and discussion.

6. Data Collection Efforts and Timeline

Ongoing data collection efforts include land use information such as General Plan amendments and development projects. The land use data collected are used in preparing socioeconomic projections and conducting regional analysis. MAG is requesting member agencies to send all land use documents from 2008 to MAG as soon as possible. After the next POPTAC meeting, MAG will be sending POPTAC members, their jurisdictions total number of land use documents received in 2008. Following that a description of each document submitted along with other materials will be sent for review and comment. A schedule for the collection of data for the next 6 months is included in Attachment Three. A status report will be provided.

6. For information and discussion.

7. Arizona Department of Commerce Update

7. For information and discussion.

In late December 2008 MAG staff was provided an opportunity by Arizona Department of Commerce (DOC) to review the preliminary 2008 Housing Unit Estimates from the Census Bureau. MAG staff checked this data with the residential completions collected quarterly from member agencies. Changes based on this review were sent to DOC.

With the transition in 2008 of the Population Statistics Unit from the Department of Economic Security to DOC, Bill Schooling from California's Department of Finance has been hired as the State Demographer. MAG staff will provide an update on the transition and changes impacting population estimates and projections at DOC.

8. Local Real Estate Conditions Update

8. For information and discussion.

The Information Market specializes in producing current, up-to-date real estate data available in the industry and is recognized locally as an expert on publicly recorded foreclosure and real estate sales data in Maricopa County. Tom Ruff, a partner of The Information Market, will speak on current local trends within the housing market. Please see Attachment Four, a copy of their December Housing Report.

9. Next Meeting of MAG POPTAC

9. For information and discussion.

The next meeting of the MAG POPTAC is scheduled for Tuesday, February 24, 2009 at 10:00 a.m. A schedule of calendar year 2009 meetings is included as Attachment Five.

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE

December 9, 2008
MAG Office, Saguaro Room
302 North 1st Ave, Phoenix

MEMBERS IN ATTENDANCE

George Pettit, Gilbert, Chairman
*Bryant Powell, Apache Junction
A-Scott Wilken, Avondale
Brian Rose, Buckeye
Gary Neiss, Carefree
Luke Kautzman for Usama Abujbarah, Cave Creek
Jason Crampton, Chandler
A-Mark Smith, El Mirage
A-Eugene Schlecta, Fountain Hills
*Terry Yergan, Gila River Indian Community
Thomas Ritz, Glendale
Katie Wilken, Goodyear
Gino Turrubiarres for Mark Johnson, Guadalupe
Sonny Culbreth, Litchfield Park

*Matt Holm, Maricopa County
Wahid Alam, Mesa
A-Molly Hood, Paradise Valley
Ed Boik, Peoria
Tim Tilton, Phoenix
Dave Williams, Queen Creek
*Ruben Guerrero for Bryan Meyers, Salt River Pima-
Maricopa Indian Community
Harry Higgins, Scottsdale
Janice See, Surprise
Sherri Lesser for Lisa Collins, Tempe
*Steve Boyle for Wickenburg
*Ann McCracken, Valley Metro
*Lloyce Robinson, Youngtown

* Not in attendance

A - Participated via audioconference

OTHERS IN ATTENDANCE

Travis Ashbaugh, CAAG
Heidi Pahl, MAG
Rita Walton, MAG
Kelly Taft, MAG
Audrey Skidmore, MAG
Jason Howard, MAG
Anubhav Bagley, MAG
Jami Garrison, MAG

Don Worley, MAG Associate
Qigui Chang, School Facilities Board
Max Enterline, Phoenix
Tammy Perkins, Phoenix
Shawny Ekadis, Queen Creek
Shaunna Lee Rice, Tolleson
Pam Nagel, DWR

1. Call to Order

The meeting was called to order at 10:06 a.m. by Acting Chair Tim Tilton until George Pettit arrived.

2. Call to the Audience

No comments were made by the audience.

3. Approval of Meeting Minutes of October 28, 2008

Harry Higgins moved, Janice See seconded and it was unanimously recommended to approve the meeting minutes of October 28, 2008.

4. 2035 MAG Projections

Anubhav Bagley provided an update on the 2035 MAG projections and gave a presentation. Mr. Bagley stated that at the January 2008 MAG POPTAC meeting, members approved the use of base data and methods consistent with the 2007 Socioeconomic Projections to extend the projections by Municipal Planning Area (MPA) and Regional Analysis Zone (RAZ) to 2035. A 25-year planning horizon is needed to support potential transportation planning projects.

Anubhav Bagley said that in March and October 2008, MAG POPTAC members reviewed and provided comments on draft 2035 projections of population, housing and employment. Mr. Bagley presented to the POPTAC an analysis of the 2035 projections noting the key changes in vacancy rates, persons per household, jobs per person ratio, growth rates by sub-region and relative shares of population and employment of sub-regions. He said the MAG POPTAC Ad hoc Subcommittee had recommend approval of the draft extension of MAG 2007 Socioeconomic Projections to 2035 for Resident Population, Housing and Employment by Municipal Planning Area and Regional Analysis Zone.

Tim Tilton made a motion to recommend approval to MAG Management Committee, the Extension of the 2007 MAG Socioeconomic Projections to 2035 for Resident Population, Housing and Employment by Municipal Planning Area (MPA) and Regional Analysis Zone (RAZ). Wahid Alam seconded the motion and the motion passed unanimously.

5. Census 2010 Update

5a. 2010 Participant Statistical Areas Program (PSAP)

Rita Walton provided a PSAP update. She said the US Census Bureau held a PSAP training at MAG November 19, 2008. She reminded member agencies that census tract boundaries should not be changed, only merged and split. She also asked member agencies to follow the list of acceptable boundaries for block groups. She noted that just because it was a block group boundary in 2000 does not mean it will be a block group boundary in 2010. Ms. Walton said that the Census Transportation Planning Package (CTPP) may not produce new tabulations using Census 2010 data, so MAG may have to rely on the American Community Survey (ACS) data. She said member agencies could keep their Traffic Analysis Zones (TAZ) boundaries in mind when working on PSAP.

Rita Walton said that since the October POPTAC meeting, member agencies have attended PSAP workshops, received PSAP materials, and have begun making changes to census tracts and block groups in their jurisdiction. She said the member agency deadline for submitting PSAP changes to MAG is December 31, 2008 and MAG will be sending out final review information to the member agencies in February 2009. She noted that MAG has now received the PSAP materials from the US Census Bureau.

5b. 2009 Boundary and Annexation Survey (BAS)

Heidi Pahl said the Census Bureau has distributed its 2009 Boundary and Annexation Survey (BAS) to contacts of local jurisdictions for review and update. She said the BAS information is used when reporting the results of decennial and economic censuses and to support the American Community Survey and the Census Bureau Population Estimates Program. She noted that maintaining correct boundaries through the BAS helps ensure that the appropriate population is assigned to each entity. She said that only three MAG member agencies are receiving digital BAS. She explained that the 2008 BAS was combined with the Local Update of Census Addresses (LUCA) and the 2009 BAS is completely separate from the 2008 BAS. Heidi Pahl said that to request a change from paper BAS to digital BAS member agencies can contact 1-800-972-5651 or geo.bas@census.gov before Jan 15, 2009. She said responses to the 2009 BAS are due to the Census Bureau by March 1, 2009.

George Pettit clarified that the Census Bureau did not inform member agencies in advance that they would be receiving paper BAS, unless they requested electronic or digital BAS. Heidi Pahl replied correct, the Census Bureau did not contact member agencies to request how they would like to receive their BAS, and as a result most member agencies received paper BAS when they wanted digital BAS.

5c. Census 2010 Outreach and Complete Count Committee (CCC)

Kelly Taft said the Maricopa Association of Governments (MAG) will be assisting member agencies in preparing for the 2010 Census by coordinating regional communication, outreach, advertising, and public information efforts.

She said MAG has formed a census outreach group to provide a forum for discussion and information sharing in the development of outreach strategies.

Kelly Taft stated that the new name is the “Count to ‘10” Census Outreach Group. She said they held the first meeting of Valley Public Information Officers (PIO)s and communication representatives was held last Thursday with approximately 25 members in attendance, including a representative from the local census office.

She said the purpose of this initial meeting was to review outreach strategies from past census efforts, set goals and priorities, develop initial timelines, and determine how best to coordinate communication efforts.

She noted that generally, the overall goal of the group and its communication efforts will be:

- Ensuring an accurate count through high levels of participation in the 2010 Census.
- Reassuring residents that the Census is safe, easy and important by providing easily accessible and understandable information.
- And achieving high mail-back response rates, reducing the need for costly in-person follow up.

She said several ideas were presented for how jurisdictions may want to approach Census coordination. Recommended priorities included developing internal census teams, whether formally or informally, to ensure coordination among technical, communications and intergovernmental staff, including city managers and mayors. Jurisdictions may also want to consider the creation of complete count committees; and work early with the Census Bureau on recruitment.

Kelly Taft said the Group also had a presentation from the City of Phoenix on the development of a regional advertising campaign, with specific emphasis on reaching out to minority and hard-to-count

populations. The City of Phoenix has agreed to take the lead on print and broadcast advertising efforts and it will be seeking funding assistance from the jurisdictions to help in the media buying costs. Several draft media buying strategies were presented for consideration by the group.

Kelly Taft said that in addition to the meeting we are also in the process of building the MAG Census web site at magcensus.com, where MAG will post information ranging from recruiting information to logos to collateral materials. She said MAG has posted the handbook on creating complete count committees.

Tim Tilton asked if MAG is using any member agency fees to assist with funding for complete count committees. Kelly Taft replied that each jurisdiction is responsible for funding their CCC, but MAG could assist via the Count to '10 Outreach Group by providing regional promotional materials such as brochures and posters. George Pettit reminded POPTAC that each agency is encouraged to set aside some funds in their FY 2009/2010 budgets for Census 2010 preparation.

5d. Recruitment

Heidi Pahl reported that one big responsibility for the Census is hiring census workers. Ms. Pahl said the Bureau will recruit nearly 3.8 million applicants for 2010 Census field operations. Of these applicants, it will hire about 1.4 million temporary employees. She stated the Bureau anticipates hiring about 6,500 people for the MAG region.

Heidi Pahl explained that the Census Bureau has begun to recruit workers for their spring 2009 update of the Census Bureau's address list. She noted that the big launch for this recruitment will begin January 6, 2009 at the press conference when the Bureau officially opens the job hotline phone bank. Ms. Pahl mentioned the qualifications for becoming a census worker. She referred members to Attachment Two. She said that for more information about these jobs, residents can call 1-866-861-2010 or 602-427-0680.

Heidi Pahl distributed some sample recruitment brochures.

Wahid Alam said that he called the local phone number for recruitment and no one answered and there was no voicemail. Heidi Pahl said she would relay that information to staff at the Early Local Census Office (ELCO).

Katie Wilken explained that the Census Bureau recruitment efforts in Goodyear were not well received by residents as the proper instructions were not communicated to the appropriate staff and Census staff were not prepared to test and train the number of people that showed up at Goodyear's testing site.

Tim Tilton requested that Census Bureau personnel be present at future MAG POPTAC meetings to provide an update. Heidi Pahl said she would notify ELCO staff of the importance of Census Bureau personnel attendance at future MAG POPTAC meetings.

5e. Timeline

Heidi Pahl explained that MAG staff is monitoring and working with the Census Bureau to ensure MAG member agencies are aware of and meet any deadlines to ensure an accurate and complete count. She referred members to Attachment Three for a draft Census 2010 timeline. Ms. Pahl reviewed the key dates

on the timeline. Max Enterline asked if the dates of the mail out of the census questionnaire can be added to the timeline. Heidi Pahl replied yes.

6. July 1, 2008 Maricopa County and Municipality Resident Population Updates and Methodology

Anubhav Bagley stated that at the October 28, 2008 meeting of the MAG POPTAC, approval of the July 1, 2008 Maricopa County and MAG Municipality Resident Population Updates was recommended provided the Maricopa County control total is within one percent of the final control total. He said these numbers were recommended by MAG Management Committee on November 12, 2008. He noted that an updated draft control total for Maricopa County was received from Arizona Department of Commerce on November 18, 2008. He said this draft number is within one tenth of one percent of the control total recommended by MAG Management Committee and has therefore been used in preparing the municipality population updates. He referred committee members to Attachment Four. Mr. Bagley said at the December 3, 2008 meeting of the MAG Regional Council, members approved the July 1, 2008 numbers. The State Population Technical Advisory Committee considered these updates along with those for the remainder of the State on December 5, 2008 and the numbers have been forwarded to the Director of Arizona Department of Economic Security of signature.

7. Valley Foreclosures

Max Enterline from the City of Phoenix gave a presentation on valley foreclosures. He presented a map titled "Foreclosure Rate by Zip Code" that was created as an illustration tool to assist the city of Phoenix in making the case to the Federal government for economic assistance funds, through the Housing & Economic Recovery Act (HERA) which was signed into law on July 30, 2008 by the President. \$3.9 billion was allocated to this fund nationally and the city of Phoenix was awarded roughly 1%, with \$39.4 million to help address foreclosed and abandoned homes hardest hit by the foreclosure crisis. This map uses Census 2000 Data from Summary File 1, and MAG's residential completions permits database to help determine how many houses were on-the-ground on July 1, 2008. He said the foreclosure data was provided by The Information Market, purchased by the city of Phoenix.

Max Enterline said he took the actual number of transfer deed (TD) foreclosures during the time period January 2006 thru September 30, 2008 and divided these "TD" foreclosures by the existing homes on-the-ground to determine the rate of foreclosure for each zip code zone. He explained that in this GIS map one can compare each zip code zone, and spatially see which zip codes on the map were hardest hit during this time period. One important caveat is that there is no way of knowing with this map or database how many of these foreclosed homes went back onto the market, were re-sold and are subsequently re-occupied during the 2 years and 9 month period. He said some of the zip code zones as of the end of September 2008 are approaching greater than 9% of the homes on-the-ground that have gone through the transfer deed (TD) foreclosure process during the time period.

Max Enterline distributed a Data Summary Sheet prepared by the City of Phoenix Planning Department.

George Pettit said Gilbert tracks foreclosure information. Mr. Pettit noted that in Gilbert they have a fairly significant number of developer lots being foreclosed.

Sonny Culbreth announced that the southwest valley cities and towns will be gathering in Avondale to discuss the growing foreclosure problem. He said more information about this meeting can be obtained by contacting Pier Simeri, City of Avondale PIO.

Max Enterline thanked Janice See for asking that he present the foreclosure data to POPTAC.

8. Implementation of GovDelivery for Electronic Communication

Audrey Skidmore said MAG has instituted a new system to provide faster delivery of information to the MAG member agencies and the general public. She said the GovDelivery system will facilitate more rapid communication, promote public access to information, allow interested parties to have more control over the information they receive from MAG and facilitate a reduction in paper mailings to reduce costs and environmental impacts.

9. Next Meeting of MAG POPTAC

George Pettit said the next meeting of the MAG POPTAC is scheduled for Tuesday, January 27, 2009 at 10:00 a.m. He referred members to Attachment Six for a list of calendar year 2009 MAG POPTAC meetings. Mr. Pettit wished committee members a safe and happy holiday season. The meeting adjourned at 10:55 a.m.



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List C

- U.S. Social Security card issued by the Social Security Administration (other than a card stating it is not valid for employment)
- Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)
- Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
- Native American tribal document
- U.S. Citizen ID Card (Form I-197)
- ID Card for use of Resident Citizen in the United States (Form I-179)
- Unexpired employment authorization document issued by DHS (other than those listed under List A)

Veterans

To receive veterans' preference, applicants must bring to the test site a copy of Form DD-214, (and the SF-15, if applicable) describing qualifying military service.

Be a part of the 2010 Census Team!

- ✓ Earn good pay
- ✓ Get paid weekly
- ✓ Work flexible hours
- ✓ Receive paid training
- ✓ Receive reimbursement for authorized mileage and other expenses
- ✓ Help your community have a successful 2010 Census

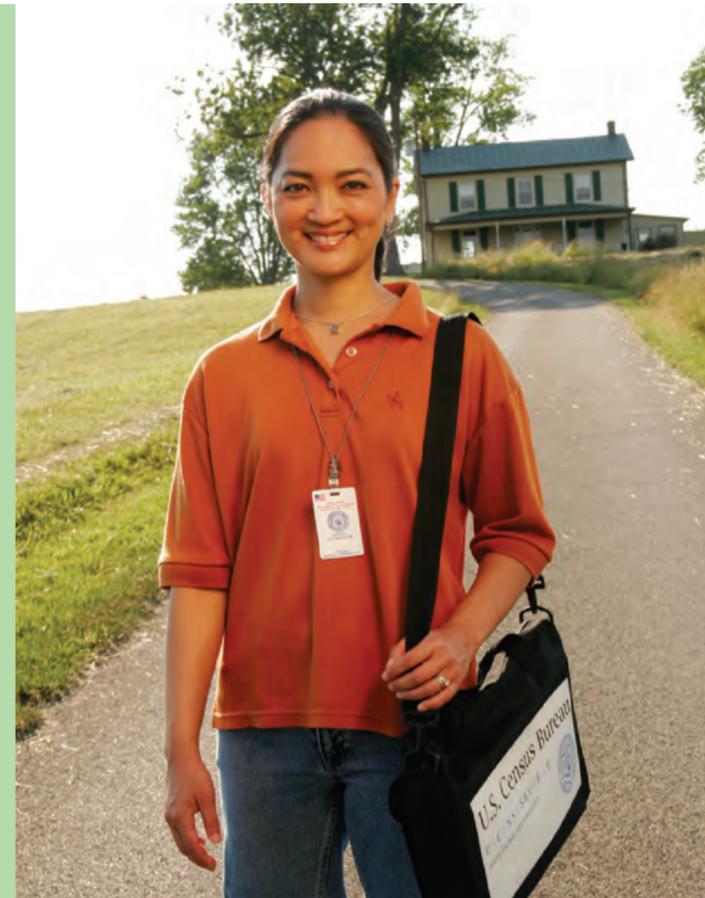
Apply today!

Call to schedule an appointment to take the test and apply for a job.

For more information, call us at our toll-free number: 1-866-861-2010.

FedRelay: 1-800-877-8339 TTY.

www.2010censusjobs.gov



What identification do I need?

Bring to the testing session one form of identification from list A **or** B, **and** one from list C.

List A

- U.S. Passport (unexpired or expired)
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- An unexpired foreign passport with a temporary I-551 stamp
- An unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B)
- An unexpired foreign passport with an unexpired Arrival-Departure Record, Form I-94, bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, if that status authorizes the alien to work for the employer

List B

- Driver's license or ID card issued by a state or outlying possession of the United States, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address
- ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address
- School ID card with a photograph
- Voter's registration card
- U.S. Military card or draft record
- Military dependent's ID card
- U.S. Coast Guard Merchant Mariner Card
- Native American tribal document
- Driver's license issued by a Canadian government authority

**Employment information
for 2010 Census job applicants.**

U S C E N S U S B U R E A U



Conducting a census requires us to fill a wide variety of jobs. Our greatest staffing need is for census takers.

Census Takers

Census takers work in their own communities updating address lists and interviewing household members.

You may qualify if...

- ✓ You are a U.S. citizen
- ✓ You are a legal permanent resident, or non-citizen with an appropriate work visa, and you possess a bilingual skill for which there are no available qualified citizens
- ✓ You are at least 18 years old
- ✓ You have a valid Social Security number
- ✓ You take a written test of basic skills
- ✓ You have a valid driver's license (for field jobs only)
- ✓ You pass a background check
- ✓ You commit to four days of training. You will be paid for training days at your regular hourly rate. Training will be held either during daytime hours or during evening and weekend hours.

Note: Males born after December 31, 1959 must be registered with Selective Service.



It's In Our Hands

About the Employment Test

Each applicant must take a 30-minute basic skills test consisting of 28 multiple-choice questions measuring knowledge, skills, and abilities required to perform a variety of census jobs (see below for sample questions). There are five parts to the test:

- ✓ Clerical Skills
- ✓ Reading
- ✓ Number Skills
- ✓ Interpreting Information and Evaluating Alternatives
- ✓ Organizational Skills

In areas with large Spanish-speaking populations, the test may be given in Spanish, upon request. These applicants must also take an English proficiency test.

Sample Questions

The following sample questions are similar to the actual test questions.

Part 1. Clerical Skills

This section tests your ability to alphabetize, arrange, and match.

Compare the numbers in Column A to those in Column B. Then, answer the question below.

Column A		Column B	
75823	85537	87537	82357
82537	87537	85537	75823
73358		73358	

Which number in Column A has no match in Column B?

- 82537 87637
- 85537 None of the above

(Answer: 82537)

Part 2. Reading Skills

This section tests how well you read. The items include vocabulary, comprehension, and following instructions.

Read the following statement and choose the answer that BEST supports the statement.

Census takers travel through their assigned areas, one block at a time, looking for every structure in which people live or could live.

They compare what they find with the address list in their hand held computer, but this list must be updated. As census takers canvass each block, they enter the address of each structure not already listed in the hand held computer and delete any listings for structures that cannot be located.

As described above, census takers must:

- (A) Correct address lists in their hand held computer based on their findings while canvassing each block.
- (B) Record the addresses of every structure where people live or could live.
- (C) Delete those addresses from their address list, where no person lives.
- (D) Ensure every block in their assigned areas is listed on their hand held computer.

(Answer: A)

Part 3. Number Skills

This section includes addition, subtraction, multiplication, and division problems. Some problems involve no computations, just an understanding of numerical concepts.

Multiply the numbers below.

1.5 x 6.3 =

- (A) .945 (C) 9.45
- (B) 94.5 (D) 945

(Answer: C)

Part 4. Interpreting Information and Evaluating Alternatives

This section tests your ability to interpret information in order to determine the best of several possible alternatives.

Refer to the table below in order to answer the question.

Log of Census Operations Review Operations						
Questionnaire Number	1		2		3	
	Start	Complete	Start	Complete	Start	Complete
0115	3/14	3/15	3/16	3/18		
0116	3/13	3/14	3/15	3/15	3/17	3/18
0117	3/12	3/12	3/14	3/16		
0118	3/17					
0119	3/11					

On what date was the second review completed for Questionnaire 0116?

- (A) 3/13 (B) 3/14 (C) 3/15 (D) 3/16

(Answer: C)

Part 5. Organizational Skills

This section determines your ability to use logical reasoning in order to analyze, summarize, and/or organize information to solve a problem or follow an instruction.

Read the following paragraph and answer the question below it.

Each county is divided into a number of census tracts. The tracts are, in turn, subdivided into blocks. Groups of blocks within a tract are then combined into assignment areas (AA).

Which of the following best shows the four geographic units discussed above, in order of size, from largest to smallest?

- (A) County, tract, AA, block (C) County, AA, tract, block
- (B) County, block, tract, AA (D) AA, block, tract, county

(Answer: A)



United States
**Census
2010**

It's In Our Hands

Census Clerk

What will I do?

Clerks are vital to the successful performance of a Local Census Office (LCO). As a census clerk, you will perform a variety of office duties that support field activities.

Clerks' duties may include:

- Answering applicant calls and scheduling tests

- Supporting Recruiting Assistants

- Processing employee payroll and personnel actions

- Providing administrative support to field staff

Almost all clerk positions require the use of computers.

Where and when will I work?

Clerks work inside the LCO. Clerical work is intermittent; clerks receive pay for hours worked and cannot exceed 8 hours per day or 40 hours per week. Although most clerks work during daytime office hours, some may work in the evenings and on weekends.

Be a part of the 2010 Census Team!

- ✓ Earn good pay
- ✓ Get paid weekly
- ✓ Work flexible hours
- ✓ Receive paid training
- ✓ Receive reimbursement for authorized mileage and other expenses
- ✓ Help your community have a successful 2010 Census

Apply today!

Call to schedule an appointment to take the test and apply for a job.

For more information, call us at our toll-free number: 1-866-861-2010.

FedRelay: 1-800-877-8339 TTY.

www.2010censusjobs.gov



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**Employment opportunities
with the 2010 Census.**

U S C E N S U S B U R E A U



Census Taker

(also known as an Enumerator)

What will I do?

As a census taker, you will:

- ✓ Locate households
- ✓ Update address lists
- ✓ Explain the purpose of the census
- ✓ Conduct interviews with respondents
- ✓ Record responses on paper forms
- ✓ Meet with your crew leader every day to turn in completed work and payroll forms, and to discuss your progress

Where and when will I work?

Census takers usually work in their own neighborhoods or communities and must work varied hours, not exceeding 40 hours per week. Some operations occur during regular daylight hours. Others, which require personally interviewing respondents, mean census takers must work when people are typically at home, including evenings and weekends. Census taker assignments generally last up to several weeks.

Census Crew Leader

What will I do?

Crew Leaders train, supervise, and review the work of census takers on their team, or crew. As a Crew Leader, you will:

- ✓ Supervise census takers and Crew Leader Assistants
- ✓ Meet daily with census takers to review their production and approve their daily payroll records
- ✓ Train census takers and Crew Leader Assistants
- ✓ Ensure that procedures are followed

Where and when will I work?

Crew Leaders work in the field. They must work varied hours in order to meet with crews regularly. This means being available days, evenings, and weekends, but not exceeding 40 hours per week. Crew Leader assignments generally last up to several weeks.

Census Crew Leader Assistant

What will I do?

Crew Leader Assistants will:

- ✓ Assist the Crew Leaders by performing delegated tasks (e.g., meeting with census takers to review their work and answer questions)
- ✓ Crew Leader Assistants may also perform some of the same field work as census takers

Where and when will I work?

Like census takers, Crew Leader Assistants usually work in their own neighborhoods or communities and must work varied hours, not exceeding 40 hours per week. Some operations take place during regular daylight hours, while others occur during the evening. Crew Leader Assistant assignments generally last up to several weeks.

Recruiting Assistant

What will I do?

Recruiting Assistants serve as local representatives who get the word out about census jobs in the area to which they are assigned. As a Recruiting Assistant, you are responsible for attracting people to apply for census jobs.

Recruiting Assistants also:

- ✓ Locate, set up, and run applicant employment test sessions
- ✓ Ask community organizations to donate space for testing and training
- ✓ Review and send applicants' materials to and from the Local Census Office (LCO)

Where and when will I work?

Recruiting Assistants work in the field, where and when needed; this means daytime, evening, and sometimes weekend hours, not exceeding 40 hours per week. As a Recruiting Assistant, you must have the use of a reliable car. Some Recruiting Assistants begin work in October 2008, with more starting in early 2009. Recruiting Assistants who complete their assignments may be eligible to work as Crew Leaders, census takers, or office clerks in remaining operations.



United States
**Census
2010**

It's In Our Hands

Your community is counting on you.

Every 10 years, a census of our population is conducted. The results help determine how federal funds are spent in your community on things like roads, parks and other public services, as well as your representation in government. As a census taker, you'll help to make sure that everyone in your community is included.

Earn more than just a paycheck.

A job with the U.S. Census offers a lot: good pay, flexible hours, paid training, the chance to work independently in your own community. But there's more. You'll also be earning a place in history, as well as the respect and appreciation of your community.

Census positions are temporary.

Conducting the census is a huge undertaking, and it requires us to fill a wide variety of positions. For the 2010 Census, thousands of census takers are needed for temporary jobs. These employees update address lists and conduct interviews with community residents. Most positions require a driver's license and use of a vehicle.

What do the jobs pay?

Census jobs pay competitive wages based on the current pay rates in your area. Also, census workers are reimbursed for authorized expenses, such as mileage.

Be a part of the 2010 Census Team!

- ✓ Earn good pay
- ✓ Get paid weekly
- ✓ Work flexible hours
- ✓ Receive paid training
- ✓ Receive reimbursement for authorized mileage and other expenses
- ✓ Help your community have a successful 2010 Census

Apply today!

Call to schedule an appointment to take the test and apply for a job.

For more information, call us at our toll-free number: **1-866-861-2010.**

FedRelay: **1-800-877-8339 TTY.**

www.2010censusjobs.gov



Get all this and more
with a 2010 Census job.

United States
**Census
2010**

It's In Our Hands



What is the work schedule?

For census taker and Crew Leader jobs, work schedules typically include from 20 to 40 hours of work per week. In the field, some census operations require you to work during daylight hours. For other operations, which require interviewing the public, you must be available to work when people are usually at home, such as in the evening and on weekends.

For office jobs, hours are less variable, and can involve shift work.

Will I be hired?

Due to the nature of census work, a large number of people apply and take the employment test. Not everyone who is qualified will be hired. Applicants who are selected will be called when jobs are available.

You may qualify if...

- ✓ You are a U.S. citizen
- ✓ You are a legal permanent resident, or non-citizen with an appropriate work visa, and you possess a bilingual skill for which there are no available qualified citizens
- ✓ You are at least 18 years old
- ✓ You have a valid Social Security number
- ✓ You take a written test of basic skills
- ✓ You have a valid driver's license (for field jobs only)
- ✓ You pass a background check
- ✓ You commit to four days of training. You will be paid for these days at your regular hourly rate. Training will be held either during daytime hours or during evening and weekend hours

Note: Males born after December 31, 1959 must be registered with Selective Service.

About the employment test.

The employment test consists of 28 multiple-choice questions designed to measure the skills and abilities required to perform a variety of census jobs, such as:

- ✓ Clerical Skills
- ✓ Reading
- ✓ Number Skills
- ✓ Interpreting Information and Evaluating Alternatives
- ✓ Organizational Skills

In areas with large Spanish-speaking populations, the test may be given in Spanish, upon request. These applicants must also take an English proficiency test.

You will have 30 minutes to complete the test. You may retake the test if you would like to improve your score.

What identification do I need?

Bring to the testing session one form of identification from list A **or** B, **and** one from list C.

List A

- U.S. Passport (unexpired or expired)
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- An unexpired foreign passport with a temporary I-551 stamp
- An unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B)
- An unexpired foreign passport with an unexpired Arrival-Departure Record, Form I-94, bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, if that status authorizes the alien to work for the employer

List B

- Driver's license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address
- ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address
- School ID card with a photograph
- Voter's registration card
- U.S. Military card or draft record
- Military dependent's ID card
- U.S. Coast Guard Merchant Mariner Card
- Native American tribal document
- Driver's license issued by a Canadian government authority

List C

- U.S. Social Security card issued by the Social Security Administration (other than a card stating it is not valid for employment)
- Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)
- Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
- Native American tribal document
- U.S. Citizen ID Card (Form I-197)
- ID Card for use of Resident Citizen in the United States (Form I-179)
- Unexpired employment authorization document issued by DHS (other than those listed under List A)

DRAFT 2010 Census Key Dates

	2009												2010												2011			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Participant Statistical Areas Program (PSAP)																												
Member agencies completed review & returned Statistical Area Program materials to MAG - 12/31/2008																												
MAG completes review and returns materials to Census Bureau within 120 days from receipt of materials																												
Member agencies and MAG verify Statistical Area Program boundaries																												
Tribal Statistical Areas Program (TSAP)																												
Census Bureau mails out program materials																												
Census Bureau conducts training																												
Tribal participants complete work																												
Census Bureau Regional Office review																												
Tribal governments verification phase																												
Census Outreach and Complete Count Committee (CCC)																												
Member agencies begin set up of Complete Count Committee																												
Member agency Highest Elected Official appoints Chair for CCC																												
Member agency holds Council meeting to announce formation of CCC and appointment of Chair																												
Member agencies issue Proclamation/Resolution stating they will participate in 2010 Census																												
Member agencies hold first CCC meeting																												
Member agencies establish other subcommittees (government, education, schools, neighborhoods, business, faith based, media,																												
Census Bureau holds press conference January 6, 2009 to announce official opening of Local Census Office and start recruitment																												
Member agencies CCC members participate in Census CCC training																												
Member agencies hold regularly scheduled CCC and subcommittee meetings																												
MAG holds regularly scheduled Count to '10 Census Outreach Group meetings																												
Local Update of Census Addresses (LUCA)																												
Census Bureau prepares to conduct address canvassing																												
Census Bureau conducts address canvassing operation																												
Census Bureau ships feedback materials to LUCA participants showing how LUCA submissions were processed																												
Member agencies review LUCA feedback. Participants that chose Option 1 or 2 have 30 days to appeal results																												
Census Bureau reviews and adjudicates the appeals																												
Boundary and Annexation Survey (BAS)																												
Member agencies complete 2009 BAS																												
Member agencies complete 2010 BAS																												
Local Census Offices (LCO)																												
Member agencies and MAG assist with local recruiting																												
Census Bureau opens remaining Local Census Offices																												
Group Quarters (GQ)																												
Census Bureau asks member agencies for locations of homeless population																												
Member agencies and MAG provide locations of homeless population to Census Bureau																												
Census Bureau GQ validation																												
Census Bureau selects crew leaders for GQ enumeration																												
Census Bureau GQ advance visit																												
Census Bureau conducts GQ enumeration																												
Other Census Programs for 2010 Census																												
Member agencies and MAG work on New Construction Program																												
2010 Census Key Dates																												
Census Bureau mails questionnaires to households or door-to-door enumeration																												
Census Bureau conducts Homeless Count called Service-Based Enumeration (SBE)																												
Census Day - April 1, 2010																												
Census Bureau follows-up with households that did not return questionnaires																												
Census Bureau performs quality control on data received																												
Census Bureau delivers population counts to the President for reapportionment																												
Census Bureau delivers population counts to the State																												

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Member Agency	
Member Agencies and MAG	
MAG	
Census Bureau	

DRAFT
MAG POPTAC Timeline
From February 2009 to July 2009

Member Agency Due Date	Activity
Submit when the latest Plan or update is complete.	Submit General Plans for 60 day review.
Submit when Amendment is ready for review.	Submit Major General Plan Amendments for 60 day review.
Ongoing	Submit Minor General Plan Amendments, Area Plans and Development Master Plans/Community Master Plans and Amendments.
Ongoing	Submit Planned Area Developments/Planned Community Developments/Planned Residential Developments/Unit Planned Development/Final Plats and Reports.
Ongoing	Submit copy of C404 Form to MAG.
January, 2009	Attend MAG Boundary and Annexation Survey (BAS) Workshop.
February, 2009	Submit Q4 calendar year 2008 residential completions to MAG.
February, 2009	Review Census 2010 Participant Statistical Areas Program submittal with MAG.
March, 2009	Update and review spatial and tabular land use data submitted to MAG in 2008.
March, 2009	Submit BAS materials to Census Bureau.
April, 2009	Submit annexations to MAG for Arizona Department of Commerce (ADOC) estimates that take place from July 1, 2008 to March 31, 2009.
April, 2009	Submit residential completions to MAG for Q3 and Q4 of 2008 for ADOC estimates.
May, 2009	Submit Q1 calendar year 2009 residential completions to MAG.
July, 2009	Collect public employment data for MAG Employer Database 2009.
July, 2009	Submit Q2 residential completions to MAG.
July, 2009	Submit annexations that take place from April 1, 2009 to June 30, 2009 to MAG for ADOC Estimates.
July, 2009	Update population in group quarters for Department of Commerce July 1, 2009 Estimates.

ATTACHMENT FOUR

December 2008 Housing Report The Information Market

David R. Kotok, Chairman and Chief Investment Officer, Cumberland Advisors

"We are saying that markets change their pricing because they are forward looking. They usually bottom in the midst of the bleakest outlook and they often bottom BEFORE the economics appear to turn. History shows that over time, financial markets are able to change prices to reflect forthcoming changes in economic data. That is why markets are viewed as leading indicators. They are not forecasting the change; they are measuring the behaviors and sentiment of the investors who are forecasting the change. Markets move as a result of actions by those who are seeing a change earlier than economists can compile the data to demonstrate that the change is at hand."

Standard and Poor's

I recently read an article on Azcentral stating a dramatic drop in Phoenix home values, then I was brave enough to read the attached comments, talk about a bleak outlook, and they were just responding to October numbers. Our data is compiled and analyzed daily, when you read Mike's report below, you'll already know what Standard and Poor's will be reporting three months from now. Tracking daily numbers and current ARMLS pending listings, we already have a good idea what January will bring. No fanfare needed, here's Michael Orr and The Cromford Report.

Market Summary for Greater Phoenix

MLS sales volume recovered sharply in December, rising 28% from November. Those sales reduced the number of pending listings a little, but this count remains high for the time of year, more than 76% higher than in January last year. These numbers are being driven by transactions in lender owned properties.

More than 60% of the homes sold through MLS in December were lender owned properties and another 11% were pre-foreclosures or short sales. Only 29% of sales were "normal" transactions. This trend is expected to strengthen further in January because lender owned properties comprise 65% of pending sales. Among active

listings: 52% are normal, 21% are in pre-foreclosure or short sales, and 27% are already owned by a lender.

We saw a large drop in trustee sales in December as banks eased off for the holiday season. It's possible that this will result in a resurgence in January. New foreclosure notices also fell off, but the effect was smaller, resulting in an increase in pending foreclosures.

On a \$/SF basis we are at an average of \$100 across the valley based on December 's MLS sales, which is down 47% from the peak of \$189 reached in May 2006. Prices have fallen much less in certain areas with few foreclosures and much more in some with higher than average foreclosures. The pricing of pending listings suggests a further average \$/SF price reduction for sales in January of 4% to 6%. The median sales price dropped from \$150,325 in November to \$143,988 in December.

The low pricing of bank owned properties coupled with lower interest rates has caused a significant up tick in demand from 90% of normal at the start of December to 97% of normal at the beginning of January. Supply fell slightly to 177% of normal. This combination means that the market supply/demand balance improved even though the level of distress increased.

Unless otherwise stated, all figures quoted above are for "all areas and types" in the ARMLS database.

December Sales/Public Record

We had 5064 homes resell in Maricopa County in December with an overall median of \$145,000. Bank owned properties accounted for 3,047 (60%) with a median of \$118,000. "Normal" or traditional sales were (40%) of the market, 2,017 sales with a median of \$200,000.

January Foreclosure Numbers

I expect January foreclosure numbers to increase, and I think this increase will have more to do with November and particularly December than January itself. A period of grace took place over the holidays leaving December numbers lower than expected, with actual foreclosures coming in well below our quarterly projections. I would not be alarmed by an increase in January numbers anymore than being encouraged by December numbers. It's much easier to send the Sherriff out for an eviction in January than just before Christmas.

Suggestions for web site

It's very easy to see the effect of foreclosures on the median price, what we can't see are the conditions of the houses being foreclosed upon, and horror stories from the front lines paint an ugly picture. Each year I try to review foreclosure statutes to see if I missed anything, or, to see what I've forgotten. Wouldn't it be nice to see just one person taken to task for the damage done before moving out. Arizona 33-806 may leave an avenue. If that doesn't work, we'll just have to create a website with pictures of the houses and the people who trashed them, we'll call it Dirty Houses.

33-806. Transfers in trust of real property; uses

B. The trustee or beneficiary shall have a right to maintain an action against any person, including the trustor, for a claim for relief where damage or injury occurs or may occur to the trust property or interests therein, including but not limited to actions for damages or to prevent:

1. Physical abuse to or destruction of the trust property, or any portion thereof.
2. Waste.
3. Impairment of the security provided by the trust deed. In any such action the trustee or beneficiary, or both, shall also be entitled to recover costs and reasonable attorney's fees and shall be entitled to all remedies available. Recovery of damages under this section shall be limited to damages or injuries incurred during the time the trustor is in possession or control of the trust property. The provisions of section 33-814 shall in no manner restrict or limit the provisions of this section.

Looking Ahead

It was in late February last year when I became fully aware of the magnitude of the problems we were facing. Sales were way down, the median price was falling, listings were up, credit was drying up, gas prices were going through the roof, foreclosure notices and auctions were rapidly rising. The market still hasn't bottomed, but not all signs are negative. Yes, we currently have 31,099 properties in foreclosure, 18,122 more than the start of 2008, and January scheduled sales and new filings are running high. We're all in agreement, there's

still a lot of hay in the field, that said, some signs are positive this year. The housing market is in a far worse starting position, but strangely enough the outlook for the end of 2009 may be brighter. I've heard rumors of mortgage lenders calling people back to work as loan applications rise. I just read yesterday where the efforts of the Federal Reserve are freeing mortgage monies and lowering interest rates. I filled up my car yesterday and it was less than \$20.00, down from a high of \$54.00. Sales volume on existing homes is rising, and while new home sales are floundering, new home median prices have risen for 4 straight months. News on median prices and foreclosures will continue to be bleak the first three months, but remember what Mr. Kotok says, when the outlook is the bleakest.....

You will be seeing changes in our web sites in the coming weeks as we pursue our commercial model. The initial design for the new home page is here: <http://www.cromfordreport.com/newindex-7.html>

Cheers, Tom Ruff.



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December 1, 2008

TO: Members of the MAG POPTAC

FROM: Heidi Pahl, Regional Planner III

SUBJECT: 2009 MAG POPTAC AND AD HOC SUBCOMMITTEE MEETING SCHEDULE

Noted below is the 2009 meeting schedule for the MAG Population Technical Advisory Committee (POPTAC) and the POPTAC Ad Hoc Subcommittee. The meetings of the MAG POPTAC will be held at 10:00 a.m., usually on the fourth Tuesday of each month at the MAG Office, Saguaro Room, 302 North First Avenue, Suite 200. The MAG POPTAC Ad Hoc Subcommittee will generally meet on the same day and in the same location as the MAG POPTAC from 9:00 a.m. to 10:00 a.m. The MAG POPTAC meeting dates are noted below:

Tuesday, January 27, 2009
Tuesday, February 24, 2009
Tuesday, March 24, 2009
Tuesday, April 28, 2009
Tuesday, May 26, 2009
Tuesday, June 23, 2009
Tuesday, July 28, 2009
Tuesday, August 25, 2009
Tuesday, September 22, 2009
Tuesday, October 27, 2009
Tuesday, November 10, 2009
Tuesday, December 15, 2009

If you have any questions or need additional information, please contact me at (602) 254-6300.