

April 7, 1999

TO: Members of the MAG Regional Aviation System Plan Policy Committee

FROM: Mayor Elaine M. Scruggs, Chairman, Glendale

SUBJECT: CORRECTION OF MEETING TIME FOR APRIL 15, 1999 MAG RASP POLICY COMMITTEE

Thursday, April 15, 1999 - **10:00 a.m.**
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

The MAG RASP Policy Committee Meeting will be held on April 15, 1999 at **10:00 a.m.**, not 1:30 p.m. as noted on the agenda that was forwarded to you earlier this week. This Agenda supersedes the one dated April 5, 1999. We apologize for the inadvertent error. The MAG RASP Policy Committee Agenda can be accessed via the Internet on the MAG Website at <http://www.mag.maricopa.gov> by clicking on "Meetings."

Please park in the garage under the Norwest Bank Building in an unreserved space. Bring your ticket to the meeting and parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 11 people for the MAG RASP Policy Committee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. Proxies for elected officials need to be an elected official from the same jurisdiction. If you have any questions or need additional information, please contact Harry Wolfe at 254-6300.

TENTATIVE AGENDA

1. Call to Order
2. Welcoming Remarks and Committee Member Introductions

The last meeting of the MAG Regional Aviation System Plan Policy Committee was held in November 1996. We are reconvening the committee in preparation for updating the

COMMITTEE ACTION REQUESTED

2. For information, discussion and possible action.

MAG Regional Aviation System Plan (RASP). The Chairman of the Policy Committee will welcome committee members, and members will introduce themselves.

3. Overview of MAG Role in Aviation Planning

Federal Aviation Administration Order 5100.38 requires that where it exists, a Metropolitan Planning Organization shall sponsor regional aviation system plans. MAG was designated the MPO for the Phoenix metropolitan area in 1973 and has been conducting regional aviation planning since 1977.

Regional Aviation System Plans are long range strategic plans with the objective of identifying facility improvements and policies needed to accommodate the future demand for air transportation. MAG adopted its first Regional Aviation System Plan in September 1979 and updates in 1986 and 1993. MAG has also pursued a number of special studies to supplement the Regional Aviation System Plans.

Changing conditions in the region necessitated that MAG update its Regional Aviation System Plan. An application has been forwarded to the Federal Aviation Administration. It is anticipated that funding for the project will be received prior to the end of this federal fiscal year. However, the study will not be formally initiated until the federal funds are received. A status report will be provided. Please see Attachment One which includes a letter from Mayor Giuliano to the Federal Aviation Administration encouraging funding of the grant, a summary of the grant application and an Executive Summary of the 1993 MAG Regional Aviation System Plan (RASP) Update.

4. Review of Aviation Issues

A number of aviation issues which have a bearing on the preparation of the MAG RASP Update will be reviewed. These issues

3. For information, discussion and possible action.

4. For information and discussion.

include, but are not limited to the Governor's Transportation Vision 21 Task Force's aviation interest, the status of various local airport master plans and noise abatement studies, current and future state aviation planning efforts, the Association of Airport Executives national conference in Phoenix and a fall conference on Urban Mobility and the Helicopter sponsored by Arizona State University and Salt River Project. A status report will be provided.

5. MAG Regional Aviation System Planning Process

The MAG RASP Update will be undertaken by specialized consultants, managed by MAG staff and guided by the MAG RASP Policy Committee. Stakeholders meetings will be held to solicit input from technical staff and public meetings that offer interested parties an opportunity to provide input at various stages of the planning process will be discussed. MAG staff will review the process that is used to undertake a regional aviation system plan and review the major findings of the last Regional Aviation System Plan. The role, responsibilities and operating procedures of the MAG RASP Policy Committee will also be discussed, including frequency and timing of Committee meetings. A consultant evaluation committee will be formed from selected staff of MAG and member agencies. Coordination of the planning effort with Federal, State and local airport planning activities will be discussed.

6. Development of a Request for Proposals for the MAG Regional Aviation System Plan Update

In order to solicit proposals from consultants for the MAG RASP Update, a Request for Proposals needs to be developed. MAG staff will discuss the major elements to be included in the scope of work along with criteria for recommending a consultant. Input from the MAG RASP Policy will be solicited. Based upon this input an RFP will be developed and

5. For information, discussion and possible action.

6. For information, discussion and possible action.

distributed to committee members for review and comment.

7. Call to the Audience

Persons wishing to address the MAG RASP Policy Committee will be provided an opportunity to comment.

7. For information and discussion.