

October 18, 2001

TO: Members of the MAG Telecommunications Advisory Group  
FROM: Jim Hull, Mesa, Chairman  
SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

**Thursday, October 25, 2001, 10:00 a.m.**  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend **in person, by videoconference or by telephone conference call**. Those attending by videoconference must notify the MAG site by Tuesday, October 23rd. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After the prompt, please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad) followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

If you are attending in person, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Audrey Skidmore at (602) 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

1. Call to Order

- |  |  |
|--|--|
| <p>2. <u>Approval of September 13, 2001 Meeting Minutes</u></p>  | <p>2. Review and approve meeting minutes.</p>              |
| <p>3. <u>Electronic Village: On-Line Access of Community Services Update</u></p> <p>On September 12, 2001 MAG staff submitted two requests for MAGTAG projects for FY 2007. These projects were the Electronic Village and Hub Site Support, training, marketing, education and workshops to ensure the successful outcome of the Regional Videoconferencing System (RVS) Demonstration Project. At the last meeting, the TAG requested an update on the Electronic Village. Ray Quay, City of Phoenix and Greater Phoenix 2100, will provide an update.</p>   | <p>3. For information and discussion.</p>                  |
| <p>4. <u>MAGTAG Projects and MAG Telecommunications Associate</u></p> <p>Due to the number and importance of outstanding MAGTAG projects, a Telecommunications Associate, Nancy Read, was hired to assist in the management of these projects. Introductions will be made and an update on the projects will be given.</p>   | <p>4. For information and discussion.</p>                  |
| <p>5. <u>Transportation Improvement Program Prioritization of Projects for FY 2007</u></p> <p>MAGTAG submitted two requests for projects for FY 2007. These projects were the Electronic Village: On-Line Access of Community Services and Hub Site Support, training, marketing, education and workshops to ensure the successful outcome of the Regional Videoconferencing System (RVS) Demonstration Project. On November 6<sup>th</sup>, the Transportation Review Committee (TRC) meets to review priorities for these projects and discuss funding levels. After this meeting, the TRC will send their recommendations back to the modal committees. At the December 11<sup>th</sup> TRC</p> | <p>5. For information, discussion and possible action.</p> |

meeting, final recommendations on projects for FY 2007 Transportation Improvement Program (TIP) will be made. An update will be provided.

6. MAG Regional Videoconferencing System (RVS) Update

The MAG Regional Videoconferencing System (RVS) is implementing videoconferencing technology to facilitate communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. A project update will be provided.

7. Marketing Working Group

The marketing working group will assist with MAG committee videoconferencing demonstrations, open houses and a media event for the purpose of marketing the RVS and encouraging its use. An update will be provided.

8. Assistant to the Chair of MAGTAG

The Chair of the MAGTAG has requested a discussion to identify a MAGTAG member who might assist the Chair in his duties.

9. Videoconferencing Educational Session

To educate members of the MAGTAG on various aspects of the RVS, one agenda item each meeting will be devoted to an educational videoconferencing issue. For our second educational session, MAG staff will show a video and presentation of Andrew W. Davis's talk on the "Evolution of Videoconferencing" from the Intermodal Planning Group, Connecting to the Regional Community session.

6. For information and discussion.

7. For information and discussion.

8. For discussion.

9. For information and discussion.

10. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAGTAG.

11. Suggested Agenda Topics for Next Meeting

The list of agenda items for the November 25, 2001 MAGTAG meeting include updates on: the Regional Videoconferencing System (RVS), Marketing the RVS, Videoconferencing Educational Session, Regional Community Wide Area Network Study, and Transportation Improvement Program Prioritization of Projects for FY 2007.

12. Resolution Honoring Debbie Kohn

As a former leader of the MAG Telecommunications Advisory Group, Debbie Kohn has demonstrated dedication to various regional projects and has actively participated in workshops and forums. A Resolution of Appreciation will be presented.

13. Date of Next Meetings

The next meeting of the MAGTAG is scheduled for November 29, 2001 from 10:00 a.m. - 12:00 p.m. The remainder of meetings for 2001 are as follows:

December 27, 2001

10. For information and discussion.

11. For information and discussion.

12. For information, discussion and approval of a resolution honoring the contributions of Debbie Kohn, former Chair of the MAG Telecommunications Advisory Group.

13. For information.