

February 5, 2002

TO: Members of the MAG Street Committee
FROM: Don Herp, Phoenix, Chairman
SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, February 12, 2002 - 1:30 p.m.
MAG Office, Suite 200, Saguaro Room
302 North First Avenue, Phoenix

The next meeting of the MAG Street Committee will be held at the time and place noted above. Members of the TRC may attend the meeting either in person, by videoconference or by telephone conference call. **Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.** If you have any questions or need additional information, please contact Paul Ward or Steve Tate at (602) 254-6300.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership or ten people for the Street Committee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the December 11, 2001 Meeting Minutes</u>	2. Review and approve the minutes from the December 11, 2001 meeting.
3. <u>Call to the Audience</u>	3. For information.

An opportunity is provided for members of the public to address the Committee.

4. Transportation Programming Report

The Transportation Programming Manager will review recent transportation planning activities and upcoming agenda items for MAG Committees and other related regional transportation activities.

5. Initial and Interim Closeouts of the FY 2002 MAG Federally Funded Program

The FY 2002 Transportation Appropriations Bill has now been approved and the FHWA and ADOT are currently reviewing the figures prior to releasing details of the funds that will be available to the MAG region. This will enable MAG staff to calculate the Initial FY Closeout balance. The balance is usually positive, but given recent declines in federal appropriations, it is possible that there may be a deficit.

Under current programming guidelines, MAG member agencies should notify MAG staff, by March 1, 2002, of any current year projects targeted for MAG federal funds that they wish to carry forward from FY 2002 to FY 2003. Projects may only be carried forward for one year, so any projects that were carried forward from FY 2001 to FY 2002 are not eligible for carry forward again. When the initial closeout balance is known and the carry forward projects are totaled, the Interim Closeout balance will be notified to MAG member agencies with a request for projects to utilize the funding expected to be available.

6. Report on the Status of Federally Funded Projects Programmed for Fiscal Years 2002 through 2003

MAG staff will provide a report on the status of FYs 2002 through 2003 programmed projects, and the current regional federal fund balances.

4. For information and discussion.

5. For information and discussion.

6. For information and discussion.

7. Report on the Status of the FY 2003-2007
MAG Transportation Improvement
Program

MAG Staff will report on the development of the new TIP and members will be given an opportunity to review project data submitted for inclusion in the TIP. Recent actions by the TRC and Regional Council will be discussed.

8. Distribution of Congestion Management
System Forms

MAG is required to have in place a Congestion Management System (CMS). Part of this system is a form that certifies that member agencies who are submitting projects for inclusion in the TIP that expand through lane capacity have considered alternative approaches for reducing congestion. These forms will be distributed to members at the meeting.

9. Local Government Safety Model Training

ADOT has developed a Microsoft Access computer program to aid local governments in using the ALISS database to analyze safety problems, perform cost-benefit analysis of accident reduction remedies and prepare forms necessary to apply for federal safety funds. On March 18th, ADOT will provide classes on the use of this software (See the attached memo for additional information.)

10. Update of HPMS Section and Local
Street Mileage Data

Each year MAG member agencies update HPMS section and local street mileage data. This data is used in the development of federal highway statistics and as input into federal funding formulas (See attached memo on local street

7. For information and discussion.

8. For information and discussion

9. For information and discussion

10. For information and discussion

mileage data).

At the meeting, member agencies will be provided with HPMS data in paper and electronic form. It is anticipated that this data will be due by March 11, 2002.

11. Adjournment