

April 15, 1999

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, April 22, 1999 - **1:30 p.m.**
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Supporting information is enclosed for your review. **Please note that the meeting will be held at 1:30 p.m. instead of the standard 10:00 a.m. meeting time.** The MAG POPTAC Agenda can be accessed via the Internet on the MAG Website at <http://www.mag.maricopa.gov> by clicking on "Meetings."

Please park in the garage under the Norwest Bank Building in an unreserved space. Bring your ticket to the meeting and parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at 254-6300.

TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.

3. Approval of Minutes of March 18, 1999

COMMITTEE ACTION REQUESTED

2. For information.

3. Review and approve meeting minutes of March 18, 1999.

4. Status Report on Census 2000

The Executive Director of MAG has forwarded a letter to the Denver Regional Office of the Census Bureau requesting responses to a series of questions regarding Census 2000. The questions are intended to keep members of the MAG POPTAC as well member agencies aware of the most up-to-date information regarding Census 2000. Written responses to the questions will be distributed at the meeting. A representative from the Denver Regional Office will participate in the discussion via teleconference and respond to questions raised. In addition, a written report will also be distributed on the status of complete count committees and publicity programs. Please see Attachment One.

5. Program in Census 2000 for Local and Tribal Governments to Identify New Construction Between January 15, 2000 and Census Day

The Executive Director of MAG has been urging the Bureau of the Census, as a representative of the International City/County Management Association (ICMA) on the Census 2000 Advisory Committee, to pursue measures to address the need to identify new housing units in rapidly growing areas just prior to the Census. The Bureau of the Census has responded with a program that will enable member agencies to submit addresses for units constructed just prior to the Census. A status report will be provided. Please see Attachment Two.

6. Address List Review 1999

Earlier in the week of April 12, 1999 the Denver Regional Office of the Census Bureau mailed out maps to a number of jurisdictions in the area. According to the Denver Regional Office, it is anticipated that address files for those jurisdictions will be mailed out from the Census Bureau office in Jeffersonville Indiana sometime this week. The maps are to be updated in conjunction with the update of the address files. The maps and address files for

4. For information and discussion.

5. For information and discussion.

6. For information and discussion.

Phoenix, Peoria, and Maricopa County have not yet been prepared. The program under which these files are distributed and updates are solicited is known as Address List Review 1999. This distinguishes the program from the Local Update of Census Addresses (LUCA) which covered jurisdictions in the Mailout/Mailback area and took place during 1998. Member agencies will have 42 days from receipt of the files and maps to forward updated information to the Bureau of the Census. MAG staff will be working with member agencies to facilitate the review effort in the Update/Leave area. It is anticipated that the Census Bureau will be releasing files identifying discrepancies between the Census Bureau's Master Address file and the Local Update of Census Address files in the Mailout/Mailback area in May of this year.

7. Statistical Areas Program

The Census 2000 Participant Statistical Areas Program provides local governments with an opportunity to recommend changes to census geography, especially splits of census tracts and block groups. At the March meeting of the MAG POPTAC a representative of Maricopa County presented a schedule for forwarding recommendations to the Census Bureau, and discussed the recommendations that have been received to date. The recommendations made will be summarized and a status report will be provided.

8. Recommended Changes to the MAG Traffic Analysis Zone (TAZ) System

The latest MAG Traffic Analysis Zone (TAZ) system was developed by MAG in 1996 and was used for developing socioeconomic projections using the 1995 Special Census as the base. Growth in the region and the need to develop a new set of socioeconomic projections based on the results of Census 2000 have necessitated a reevaluation of some of the TAZs by the Transportation Systems Analysis Group at MAG. In addition MAG needs to forward the Bureau of the Census a

7. For information and discussion.

8. For information and discussion.

block TAZ equivalency file which will enable the Bureau to provide us with crucial 2000 Census data by TAZ.

MAG staff has conferred with transportation planners in member agencies identified by the Systems Analysis Group on potential recommendations for changes to TAZ zones. This input will be incorporated into a proposed new TAZ system, which will be distributed to members of the MAG POPTAC for review and comment. A status report will be provided.

9. Building Completion Status Report

Building permit completions for the quarter ending December 31, 1998 were due on February 1, 1999. If you have not already forwarded these completions to us or have completions from any previous quarter, please provide them as soon as possible. Building permit completions for the first quarter of 1999 will be due on April 30, 1999. A status report will be provided. Please see Attachment Three.

10. Building Permit Completions for Apartments and Mobile Homes

Recent reviews of building permit completions for apartments have indicated that many apartments are listed with fewer units than expected. In addition, MAG has received very few permit completions for mobile homes. MAG staff is transmitting to each member agency completions for apartments and mobile homes in their jurisdiction from October 28, 1995 through December 31, 1999. Please review the enclosed data for your jurisdiction carefully and provide any revisions to us as soon as possible. These completions are used to prepare mid-year population estimates that are used to allocate \$23 million in lottery funds annually and determine expenditure limitations where appropriate. The permits are also used to compute the annual Water Service Area estimates for Large Water Service Providers. Incorrect building permit information can have

9. For information and discussion.

10. For information and discussion.

a negative impact on the amount of lottery funds distributed to member agencies. It can also negatively impact the municipal per capita water use targets established by the Arizona Department of Water Resources for gauging compliance with the Arizona Ground Water Management Act. Please see enclosed summary of apartment and mobile home permit completions from October 28, 1995 to December 31, 1998.

11. Development Dialogue

Each POPTAC representative will be requested to provide a status report regarding the on going development activities in their jurisdiction.

12. Next Meeting of the MAG POPTAC

The May meeting of the MAG POPTAC will be canceled due to a lack of agenda items that need to be covered. The next meeting of the MAG POPTAC will be held on June 17, 1999.

11. For information and discussion.

12. For information and discussion.