

November 22, 2000

TO: Members of the MAG Telecommunications Advisory Group

FROM: Jim Hull, Mesa, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

**Friday, December 1, 2000, 3:00 p.m.**  
MAG Office, Suite 200, Palo Verde Room  
**Telephonic Committee Meeting**  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend **either in person or by telephone conference call**. Those attending by telephone conference call are requested to call 602-261-7510 between 2:55 p.m. and 3:00 p.m. After prompting please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad) followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

If you are attending in person please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 8 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

|   | <u>ADVISORY GROUP ACTION REQUESTED</u> |
|---|--|
| 1. Call to Order  |  |
| 2. <u>Approval of October 19, 2000 and October 26, 2000 Meeting Minutes</u> | 2. Review and approve meeting minutes. |

3. MAG Regional Videoconferencing System (RVS) Project

The MAG Regional Videoconferencing System Project will implement videoconferencing technology to facilitate communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. On November 2, 2000, MAG gave Intellisys Group notice of termination for cause, and on November 7, 2000 an RFP to complete the RVS was released. Proposals are due on November 28, 2000. A Proposal Evaluation Group was established to review the submittals and make a recommendation to MAGTAG. MAGTAG will review and discuss the recommendation for a videoconferencing contractor to complete the RVS and support and maintain it for 3 years after system acceptance.

4. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAG Technical Advisory Group.

5. Date of Next Meetings

The next meeting of the MAGTAG is scheduled for December 28, 2000 from 10:00 a.m. - 12:00 p.m.

3. For information, discussion and possible action to recommend a videoconferencing contractor to complete the Regional Videoconferencing System and support and maintain the system for a period of three years after system acceptance..

4. For information and discussion.

5. For information and discussion.