

October 14, 1998

TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, October 20, 1998, 10:00 a.m.  
MAG Office, Suite 200, Saguaro Room  
302 N. First Avenue, Phoenix

**Please park in the garage under the Norwest Bank Building.  
Bring your ticket and parking will be validated.**

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Supporting documentation is enclosed for your review.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Heidi Pahl at 254-6300.

TENTATIVE AGENDA

|  | <u>ADVISORY GROUP ACTION REQUESTED</u>                    |
|--|---|
| 1. <u>Call to Order</u>  |   |
| 2. <u>Approval of September 17, 1998 Meeting Minutes</u>   | 2. Review and approve September 17, 1998 meeting minutes. |
| 3. <u>Announcements</u><br>An opportunity will be provided to members of the public and Committee members to address the MAG Technical Advisory Group for items that are not included on the agenda. | 3. For information.                                       |

4. MAG Teleconferencing and Telecommuting Program

The MAG Teleconferencing and Telecommuting Program will implement videoconferencing technology to facilitate communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. The program will also provide outreach opportunities and an opportunity for more individuals to participate in the regional decision-making process. The telecommuting component of this program will provide for additional telecommuting alternatives throughout the valley and encourage telework and proximate commuting. A status report will be provided.

5. Update of Strategic Plan for MAGTAG

The first phase of a facilitation session to update the MAGTAG strategic plan was held at the September meeting of the MAGTAG. During this second session, MAGTAG will further examine its mission, goals and objectives, and any other items that need to be addressed as part of the strategic plan. Please see Attachment One.

6. Date of Next Meetings

The next meeting of the Technical Advisory Group is scheduled for November 19, 1998.

4. For information and discussion.

5. For information, discussion and possible action.

6. For information, discussion and possible action.