

May 14, 1998

TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, May 21, 1998, 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 N. First Avenue, Phoenix

Please park in the garage under the Norwest Bank Building,
bring your ticket, parking will be validated.

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Supporting documentation is enclosed for your review.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at 254-6300.

TENTATIVE AGENDA

	<u>ADVISORY GROUP ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of March 26, 1998 Meeting Minutes</u>	2. Review and approve March 26, 1998 meeting minutes.
3. <u>Telecommunication Legislation</u>	3. For information, discussion and possible action.

Catherine Connolly, Executive Director of the League of Arizona Cities and Towns will give an update of recent telecommunications legislation.

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| <p>4. <u>The Electronic Village Coalition</u></p> <p>A representative from the Electronic Village Coalition for the Phoenix Metroplex will discuss the intent of the coalition to provide valley citizens with affordable high capacity electronic access.</p> | <p>4. For information, discussion and possible action.</p> |
| <p>5. <u>Report by Public Access Breakout Group</u></p> <p>Among issues the Public Access Breakout Group will discuss are the Electronic Commerce Workshop and city codes on the Internet.</p> | <p>5. For information, discussion and possible action.</p> |
| <p>6. <u>Report by Outreach Breakout Group</u></p> <p>Among issues the Outreach Breakout Group will discuss are making presentations at the summer 1998 Arizona City/County Management Association and to the MAG Management Committee.</p> | <p>6. For information, discussion and possible action.</p> |
| <p>7. <u>Report by Right-of-Way Breakout Group</u></p> <p>The Right-of-Way Breakout Group prepared a Wireless Telecommunications Survey and distributed it to MAG member agencies. Sixteen survey responses have been returned to MAG. There are 12 member agencies who still need to complete and send in their survey. The group is making follow up phone calls to those members who have not responded to the survey. An update will be provided.</p> | <p>7. For information and discussion.</p> |
| <p>8. <u>Elected Officials Telecommunications Expectations</u></p> <p>At the March MAGTAG meeting, it was suggested that MAGTAG members confer with their elected officials to determine their telecommunications expectations. Potential questions that MAGTAG members could ask their elected officials will be discussed.</p> | <p>8. For information, discussion and possible action.</p> |

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| <p>9. <u>Potential Update of Strategic Plan for MAGTAG</u></p> <p>The direction for MAG in telecommunications may be enhanced by updating the MAGTAG strategic plan. At the previous MAGTAG meeting, many questions were asked regarding the strategic plan. The possibility of facilitation sessions will be addressed.</p> | <p>9. For information, discussion and possible action.</p> |
| <p>10. <u>MAG Teleconferencing and Telecommuting Program</u></p> <p>On March 25, 1998, the MAG Regional Council gave their approval to perform a conformity analysis on the Draft Transportation Improvement Program (TIP) for FY 1999-2003. Included in the TIP for the years 2001-2003 were \$1.5 million in Congestion Mitigation and Air Quality (CMAQ) funds for a teleconferencing and telecommuting program that would link MAG to its member agencies. These funds will also provide for a consultant phase to address the technical implementation of this project. It is possible that these funds may be advanced. An update will be provided by MAG staff.</p> | <p>10. For information and discussion.</p> |
| <p>11. <u>Teleconferencing Demonstration</u></p> <p>A demonstration of a video conferencing system was held following the March MAGTAG meeting. The vendor demonstrated the teleconferencing equipment with a Council of Governments in California and sites in Denver and San Francisco. An update will be provided.</p> | <p>11. For information, discussion and possible action.</p> |
| <p>12. <u>Year 2000 Computer Concerns</u></p> <p>Some computer equipment and devices may develop problems when the calendar changes to Year 2000. Year 2000 problems exist if the two-digit-year date format is not corrected. It has been suggested that MAGTAG address questions and concerns regarding this issue.</p> | <p>12. For information, discussion and possible action.</p> |

13. Date of Next Meetings

Meetings are held bimonthly. The remainder of meetings for 1998 are as follows:

- July 16, 1998
- September 17, 1998
- November 19, 1998

13. For information, discussion and possible action.