

**AGENDA**  
**MAG ITS STRATEGIC PLAN UPDATE**  
**REGIONAL ITS STAKEHOLDERS GROUP MEETING No. 2**

**October 20, 1999**  
**10:00 AM - 12:00 PM**  
**MAG Office Building**  
**302 North 1<sup>st</sup> Avenue**  
**Phoenix, Arizona**

**ITEM**

- 1. Introduction/Welcome**
- 2. Approval of RISG Meeting No. 1 Minutes**
- 3. Progress Report**

**3.1 Draft Technical Memorandum No. 1**

A draft of Technical Memorandum No. 1 will be distributed for comment by the RISG. Technical Memorandum No. 1 includes:

- Final Scope of Work
- Vision and Mission Statements
- Stakeholder Involvement Plan
- Project Schedule
- Deliverables

**3.2 Task 3, Stakeholder Involvement Plan**

An Overview of the focus group workshop format will be presented for RISG comment.

**3.3 Task 4, Overview of ITS Presentation**

A draft of the Overview of ITS Presentation has been developed. The draft presentation will be presented and a hard copy provided to the RISG for questions and comments. This draft presentation will be used and further refined during the stakeholder focus groups in October and November. The final presentation will be distributed on CD-ROM to members of the RISG in December.

**3.4 Task 5, Define Problems, Existing and Planned Systems and Establish Regional Goals**

The Kimley-Horn project team would like to obtain the ITS project proposals submitted by local jurisdictions for MAG funding in order to document planned systems.

**4. Next Meeting**

The next RISG meeting will take place on Wednesday, December 15, 1999 at 10:15 AM.